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## GUIDE TO INFORMATION

VISIT MARYLAND'S WORLD WIDE WEB SITE AT: <http://www.umd.edu>

### Publications

**Departmental Brochures:** Small brochures describing many of the departments and programs at the University of Maryland, College Park, are available free. Write to the Office of Undergraduate Admissions, Mitchell Building, University of Maryland, College Park, MD 20742, or contact the department directly.

**Graduate Catalog:** For information, call (301) 314-4198, or write to the Graduate Office, Lee Building, University of Maryland, College Park, MD 20742. The online graduate catalog is at: <http://www.inform.umd.edu/GradCat>

**Viewbook:** The University of Maryland publishes a free mini-catalog and application packet for prospective undergraduate students. For a copy of this booklet, call (301) 314-8385 or write to the Office of Undergraduate Admissions, Mitchell Building, University of Maryland, College Park, MD 20742.

**Schedule of Classes:** The *Schedule of Classes* lists course offerings and class times and room assignments, registration dates and procedures, deadlines, fees, and general information. The schedule is published four times a year, twice each semester. The first edition is available prior to early registration for the spring and fall semesters. The second edition, published a few weeks before the beginning of each semester, updates course offerings and registration procedures. The schedule is available to all students free of charge and can be picked up at the Mitchell Building, Stamp Student Union, Hornbake Library and McKeldin Library. The *Schedule of Classes* is available online at: <http://www.testudo.umd.edu/ScheduleOfClasses.html>

**Undergraduate Catalog:** The *Undergraduate Catalog* is made available to all students admitted to the university, and is available free to all undergraduates and faculty with a valid university ID. Copies are available for consultation in libraries and in high schools in Maryland, the District of Columbia, and Virginia. Copies are on sale to the general public for \$2.50 to cover postage and handling. Send a check (payable to University Book Center) to the University Book Center, Stamp Student Union, University of Maryland, College Park, MD 20742. Write "Catalog" on the check. Please allow four weeks for delivery. For instructions on how to pay by credit card, please call (301) 314-BOOK. The catalog is also available online at: <http://www.inform.umd.edu/ugradcat>

<b>1998-99 ACADEMIC CALENDAR</b>	
<b>SUMMER SESSION I, 1998</b>	
First Day of Classes .....	June 1
Last Day of Classes.....	July 10
<b>SUMMER SESSION II, 1998</b>	
First Day of Classes.....	July 13
Last Day of Classes.....	August 21
<b>FALL SEMESTER, 1998</b>	
First Day of Classes .....	August 31
Holiday.....	September 7
Thanksgiving Recess.....	November 26-29
Last Day of Classes .....	December 11
Study Day .....	December 12
Final Examinations.....	December 14-19
Commencement .....	December 20
<b>WINTER TERM, 1999</b>	
First Day of Classes .....	January 4
Holiday .....	January 18
Last Day of Classes .....	January 22
<b>SPRING SEMESTER, 1999</b>	
First Day of Classes .....	January 28
Spring Recess.....	March 22-28
Last Day of Classes .....	May 14
Study Day .....	May 15
Final Exams .....	May 17-22
Commencement .....	May 24

### FREQUENTLY CALLED NUMBERS

General Information.....	(301) 405-1000
Admissions.....	(301) 314-8385
Advising.....	(301) 314-8418
Financial Aid .....	(301) 314-8313
Housing, Off-Campus.....	(301) 314-3645
Housing, On-Campus.....	(301) 314-2100
Orientation.....	(301) 314-8217
Parking .....	(301) 314-PARK
Student Accounts.....	(301) 405-9041
Summer Programs.....	(301) 405-6551
Undergraduate Studies.....	(301) 405-9363

## GENERAL INFORMATION

### Policy Statements, Residency Classification, and Accreditation

The University of Maryland is an equal opportunity institution with respect to both education and employment. The university does not discriminate on the basis of race, color, religion, national origin, sex, age, or handicap in admission or access to, or treatment or employment in, its programs and activities as required by federal (Title VI, Title IX, Section 504) and state laws and regulations. Inquiries regarding compliance with Title VI of the Civil Rights Act of 1964, as amended, Title IX of the 1972 Educational Amendments, Section 504 of the Rehabilitation Act of 1973, or related legal requirements should be directed to:

Director  
Office of Human Relations  
1107 Hornbake Library  
University of Maryland  
College Park, MD 20742  
Telephone: (301) 405-2838

Inquiries concerning the application of Section 504 and part 34 of the C.F.R. to the University of Maryland, College Park, Maryland, may be directed to:

Director  
Disability Support Service  
0126 Shoemaker Hall  
University of Maryland  
College Park, MD 20742  
Telephone: (301) 314-7682, (voice); (301) 314-7683, (TTY)

In addition to the university's statement of compliance with federal and state laws, the University Human Relations Code notes that the University of Maryland, College Park, affirms its commitments to a policy of eliminating discrimination on the basis of race, color, creed, sex, sexual orientation, marital status, personal appearance, age, national origin, political affiliation, physical or mental disability, or on the basis of the exercise of rights secured by the First Amendment of the United States Constitution.

(Complete texts of the University Human Relations Code and the Campus Policies and Procedures on Sexual Harassment are printed in Appendix A and Appendix B.)

**Disclaimer:** The provisions of this publication are not to be regarded as a contract between the student and the University of Maryland. Changes are effected from time to time in the general regulations and in the academic requirements. There are established procedures for making changes, procedures which protect the institution's integrity and the individual student's interest and welfare. A curriculum or graduation requirement, when altered, is not made retroactive unless the alteration is to the student's advantage and can be accommodated within the span of years normally required for graduation. The university cannot give assurance that all students will be able to take all courses required to complete the academic program of their choice within eight semesters. Additionally, because of space limitations in limited enrollment programs, the university may not be able to offer admission to all qualified students applying to these programs.

When the actions of a student are judged by competent authority, using established procedure, to be detrimental to the interests of the university community, that person may be required to withdraw from the university. (For the complete University of Maryland Code of Student Conduct, see Appendix C.)

**Residency Classification:** For admission, tuition, and charge differential purposes, students are classified as in-state or out-of-

state residents. Residency status is initially determined when a student's application for admission is being considered. For more information on the guidelines used to determine residency classification see Chapter 1 and Appendix H of this catalog. Questions regarding residency status or petitions for reclassification should be directed to the Residency Classification Office, 0405B Marie Mount Hall, (301) 405-2030.

**Important Information on Fees and Expenses:** All students who pre-register incur a financial obligation to the university. Those students who pre-register and subsequently decide not to attend must notify the Registrations Office, 1130A Mitchell Building, in writing, prior to the first day of classes. If this office has not received a request for cancellation by 4:30 p.m. of the last day before classes begin, the university will assume the student plans to attend and accepts his or her financial obligation.

After classes begin, students who wish to terminate their registration must follow the withdrawal procedures and are liable for charges applicable at the time of withdrawal.

State of Maryland legislation has established a State Central Collections Unit, and in accordance with state law, the university is required to turn over all delinquent accounts to it for collection and legal follow-up. This is done automatically on a month-to-month basis by computer read-out.

**Collection Costs:** Collection costs incurred in collecting delinquent accounts will be charged to the student. The minimum collection fee is 17%, plus any attorney and/or court costs.

**Gender Reference:** The masculine gender whenever used in this document is intended to include the feminine gender as well.

**Smoking Policy:** It is hereby established as the policy of the University of Maryland, College Park, to achieve a public environment as close to smoke-free as practically possible. (See Appendix E of this catalog for the complete "Smoking Policy and Guidelines.")

**Disclosure of Information:** In accordance with "The Family Educational Rights and Privacy Act of 1974" (P.L. 93-380), popularly referred to as the "Buckley Amendment," disclosure of student information, including financial and academic, is restricted. Release to anyone other than the student requires a written waiver from the student. (For complete university policy on access to and release of student data/information, see Appendix D.)

**Accreditation:** The University of Maryland, College Park, is accredited by the Middle States Association of Colleges and Secondary Schools and is a member of the Association of American Universities. In addition, individual colleges, schools, and departments are accredited by such groups as the American Assembly of Collegiate Schools of Business, the American Chemical Society, the National Association of Schools of Music, the Accrediting Council on Education in Journalism and Mass Communications, the Committee on Accreditation of the American Library Association, the American Psychological Association, the Engineering Accreditation Commission of the Accreditation Board for Engineering and Technology (see School of Engineering for a listing of accredited engineering programs), the National Council for Accreditation of Teacher Education, the National Architectural Accrediting Board, the American Dietetic Association, the Planning Accreditation Board of the American Planning Association, the Council on Rehabilitation Education, the Council for Accreditation of Counseling and Related Educational Programs, the Institute of Food Technologists, the Association of Marriage and Family Therapists, and the Educational Standards Board of the American Speech-Language Hearing Association.

